



To: Prospective Client

Re: National First Line and Second Line Supervisor Tests

We are pleased that you are interested in the National First Line Supervisor Test and/or National Second Line Supervisor Test. Attached are the Product Information Packet and Order Form for your review.

If you should decide to use our test, be aware that your agency can obtain a set, or multiple sets, of the source materials and provide a place for the applicants to review them or the agency can require applicants to obtain their own set of materials. In fairness to the candidates, they should have a minimum 30 days to study from the time the materials arrive till the actual exam date. Most agencies provide 45 to 90 days for study time as additional time is always beneficial in allowing candidates to prepare for the exam. We believe this will reduce the likelihood of any candidate challenges and give all involved an equal opportunity to prepare for the test.

It is important to remember that source material arrival dates vary, although Amazon and Barnes and Noble say that they ship within 24-48 hours, the source books could take 14 days or more to arrive. This is dependent upon inventory and method of shipment (i.e. next day or ground service).

If you need additional information please call the Kentucky Association of Chiefs of Police via email at jim.pendergraft@kypolicechiefs.org or by phone at 270-871-2040. You can also contact Stanard & Associates, Inc. at 800-367-6919.